

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION TAKEN UNDER EMERGENCY POWERS

Decision No:	D2100004EM
Decision Taken By:	Leader of the Borough Council
Authority under which Decision Taken:	Emergency provisions for decision making during a period of serious and unexpected disruption under Part 7 of the Constitution.
Decision Type:	Executive Key Decision
Date:	6 May 2021

Decision(s) and Reason(s)

Livestreaming of Council Meetings

As a result of the temporary legislation enabling local authorities to hold meetings via video-conferencing not being extended, the Borough Council were required to hold in person meetings from 7 May. It would be necessary to ensure that all meetings of the Borough Council were conducted in a covid safe manner and maintained social distancing measures whilst these restrictions remained in place.

Proposals regarding how meetings of the Borough Council would be conducted in the future were considered by the Overview and Scrutiny Committee and the Cabinet on Tuesday 27 April, where the continuation of livestreaming meetings had been agreed. Unfortunately, it hadn't been possible at these meetings to confirm the cost of a solution to enable livestreaming in the Council Chamber and Committee Room.

A quote had now been received from the Borough Council's supplier NTT as set out below:

- Professional services £11,442.25
- Equipment (screens, cameras, controllers etc) £16,653.86

Officers had discussed extensively with NTT the specifications required to support the Borough Council in providing livestreaming and were confident that they could deliver a suitable solution that offered value for money. To enable the implementation of a permanent solution within the Council Chamber and Committee Room as soon as possible a contract waiver had been authorised by the Chief Executive, the Director of Central Services and Deputy Chief Executive and the Director of Finance and Transformation.

RESOLVED: That:

- (1) the permanent solution to provide livestreaming within the Council Chamber and Committee Room be approved and progressed as soon as possible;
- (2) the works be funded from the General Revenue Reserve; and
- (3) the quoted costs set out above be noted.

Taken in accordance with the Emergency Provisions set out at Part 7 Paragraph 1.3 of the Constitution and in agreement with the Chairman of Overview and Scrutiny Committee.

Signed Leader: N Heslop

Signed Chairman of Overview and Scrutiny Committee: J Sergison

Signed Chief Executive: J Beilby

Date of publication: 7 May 2021

This decision is urgent and therefore not subject to call-in (in accordance with Overview and Scrutiny Committee Procedure Rule 15 (i) as set out in Part 4 of the Constitution) and may be implemented immediately.